**APARTMENT INCOME QUESTIONNAIRE**

FOR THE 36 MONTHS FROM 1/1/2022 TO 12/31/2024

# «PROPERTY\_NAME» «OWNER\_OF\_RECORD»

«ADDRESS\_OF\_PROPERTY» «TAX\_ACCOUNT\_s»

**Services & Utilities included in Rent: ( ) Heat ( ) A/C ( ) Gas ( ) Electric ( ) Internet ( ) Washer/Dryer**

**( ) Parking ( ) Pool ( ) Exercise Room ( ) Security ( ) Furnishings**

RENT SCHEDULES: **# UNITS BATH/UNIT 2022 2023 2024**

**MO. RATE MO. RATE MO. RATE**

Efficiency

1 Bedroom

2 Bedroom

2 Bedroom & Den

3 Bedroom

3 Bedroom & Den

Other (List)

**Parking # SPACES**

COMMERCIAL: **#UNITS** **AREA SF** **2022 RENT/SF** **2023 RENT/SF** **2024 RENT/SF**

Retail/Offices

**ANNUAL INCOME:** **2022 2023 2024**

1. Total Gross Rents (@100% Occupancy) $

2. Owner, Janitor, Manager Apartments $

3. Other Income (Laundry, pool, etc.) $

SEE ATTACHED FINANCIALS

4. Loss due to Vacancy or Bad Debt $

5. TOTAL ACTUAL INCOME (Line 1-3 less line 4) $

**EXPENSES:**

6. Payroll (Except manager, repair) $

7. Supplies (Janitor, bulbs, etc.) $

8. Electricity & Utilities $

9. Heating Fuel (Type of fuel\_\_\_\_\_\_) $

10. Management Fees/Wages $

11. Administrative Cost (List) $

12. Maintenance & Repairs (List) $

13. Miscellaneous Expenses (List) $

14. Fire Insurance & Extended Coverage $

15. Reserves for Replacements (List) $

16. TOTAL EXPENSES (lines 6 – 15) $

17. Real Estate Taxes $

18. Building Depreciation $

19. Mortgage Interest Payment $

20. Capital Expenditures (List) $

## MORTGAGE/SALES INFORMATION

1. Is there a current mortgage on this property? Yes\_\_\_\_\_\_ No\_\_\_\_\_\_\_ If “yes,” please provide the following data:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Mortgagee Loan Amount Monthly Payment Interest Rate Term of Mortgage

2. Date Purchased \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Consideration\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I declare, under the penalties of perjury, that the contents of this form and the accompanying schedules and statements have been examined by me and are true, correct, and complete to the best of my knowledge, information, and belief.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owner’s Signature Title of Signer Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name of Signer Phone Number Email

«CLIENT\_NAME» «CLIENTMATTER\_» «ATTORNEY»